

Service Packages <i>\$75 Start Up Fee for all new QBO files</i>	Payroll Only Package	Growth Package*	Goal Focused Package	Next Level Package	Full Service Package	Concierge Package
Monthly Pricing Starts at \$300						
<i>You might choose this plan if you....</i>	only need payroll services	Need to get your books in order or need help understanding the numbers	Are looking to accomplish specific goals & need assistance and accountability	Are looking to take your business to the next level	Need help with next level growth and paying your bills and invoicing your customers	Need a dedicated team to handle all areas of your business finances
Income/Expense Recording		●	●	●	●	●
Weekly Updates			●	●	●	●
Bank Reconciliations		●	●	●	●	●
Est Qtr Tax and/or Sales & Use Tax Return Prep		●	●	●	●	●
Profit & Loss Statement		●	●	●	●	●
Balance Sheet		●	●	●	●	●
Cash Flow Statement		●	●	●	●	●
Job Costing/Grant Tracking (limited for Goal & Next Level packages)			●	●	●	●
Vendor Bill Payment & System					●	●
Customer Billing					●	●
Basic Support (response within 36 hr)	●	●	●			●
Silver Support (within 12 hr)				●		●
Gold Support (Within 8 hr)					●	●
Platinum Support (Within 4 hr)						●
Payroll Facilitation– up to 5 employees (add. fees add.employees)	●					●
Federal & state tax filings incl. W2 filings	●					●
Annual Budget Deep Dive		●				●
Qtr Budget Deep Dive			●			●
Monthly or Bi-monthly Budget Deep Dive				●	●	●
Quickbooks Online (+\$25 if existing file)	●	●	●	●	●	●
Budget Projection				●	●	●
Quarterly Check In Calls		●				●
Bi-Monthly Check In Calls			●	●	●	●
Audit Ready/Assistance						●

*Quarterly options may be available

- 1099 & W2 Filings (for any not processed through a payroll system) - \$55 base + \$7 per form
- QuickBooks Consulting - \$150 per hour
 - o Consulting Package - \$300 for a 2 hour session, includes 2 follow up calls and video recordings from our session
- Support Packages
 - o Silver Support includes inquiry and support response within 12 hours of contact - \$50 monthly
 - o Gold Support includes inquiry and support response within 8 hours of contact - \$75 monthly
 - o Platinum Support includes inquiry and support response within 4 hours of contact - \$125 monthly
- Income Tax Prep
 - o Individual, not married, no children - \$75
 - o Individual with education credit, children, married and/or with itemized deductions - \$150
 - o Earned Income Credit qualified - \$200
 - o 1040 plus schedule C (self employed, contractor, single member LLC) - \$350
 - o 1120S (S-corp taxes) – starts at \$450